

Figure 6.2: Template for Planning and Prioritizing Work

Area of Focus:			
Current Status	Preferred Status	What Steps Do We Need to Take and in What Order?	Who Will Do This and by When?
		Action one:	Action one:
		Action two:	Action two:
		Action three:	Action three:
		Action four:	Action four:
		Action five:	Action five:
		Action six:	Action six: