

Tool 21

District Administrator Interview

District/School:	Interviewee:
Date:	Role:
Time:	Interviewer(s):

Question #	Trait	Question	Response
1		Tell me a little about _____ School District and this community.	
2		Overall, how is _____ School performing academically?	
3		Is the school meeting the academic needs of all students?	
4	2F3	What steps is the school or district taking to narrow or close any achievement gaps?	
5	2I1	How are school administrators expected to provide instructional leadership?	
6	2I3	How do principals ensure adequate funding for the school's instructional program?	
7	4D1	How does the district ensure that school administrators have sufficient resources to carry out school improvement efforts?	
8	5A2	How does the district support the school's strategic plans?	
9	5E1	What was the district's role in the school's strategic planning process?	
10	5E3	How does the district review school strategic plans to ensure districtwide coordination of effort and resource allocations?	
11	6A1	What professional development is available for teachers who are assigned to teach in content areas for which they are not qualified?	

REPRODUCIBLE

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12	6D1	How does the district support professional development as a routine part of every teacher's responsibility and workday?	
13	6E3	Are there racial or cultural issues here that adversely impact student achievement?	
14	6F1	Is there a formal induction program for new teachers? What are its components?	
15	6G1	How is professional development prioritized during the budgeting process? What is the funding level for this year? How stable is the funding from year to year?	
16	7E3	How does the district provide support to schools for students at risk who need intensive interventions to reengage in school?	
17	7F1	Secondary schools: What alternative options are available for students who have dropped out or been expelled from school?	
18	7G1	What communication and coordination exist within this school's feeder pattern?	
19	8A4	What do you do to create a district environment in which staff members feel challenged to grow professionally?	
20	8I3	How are programs for students who are placed in alternative settings as a result of out-of-school suspension or expulsion coordinated with the instructional program of the school?	
21	10B2	How do resource allocations reflect a priority on student learning above all else?	
22	10C1	How does the district take the lead in the development and implementation of curriculum across the district?	

REPRODUCIBLE

Question #	Trait	Question	Response
23	10C2	How does the district make schools aware of new research on effective practices?	
24	10D1	How do board policies and district actions emphasize the expectation that all children will be engaged in high-quality instruction and assessment?	
25	10E1	Can you give some examples of the ways in which the board and district have high expectations for all district employees?	
26	10F1	How does the district monitor student performance?	
27	10F2	How does the district intervene should school performance begin to lag?	
28		What are your dreams for _____ School and this district?	
29		Is there anything else you think we should know to better understand the school and district?	