

## Tool 18

## Classified Staff Survey

Please think about each statement below. For each statement, decide to what degree you believe the statement to be true, and mark the appropriate box. Please answer every question. Your answers will be anonymous. Thank you for taking the time to share your thoughts about your school.

**NA = Not Applicable or No Answer**

Question #	Trait	Question	Always True	Most Often True	Sometimes True	Never True	NA
1	1E2	I have sufficient quantities of intervention and enrichment materials for my students' needs.					
2	2C2	Students express high expectations for their own learning.					
3	2D2	Students know what their teachers expect of them academically.					
4	2G1	I am included and participate in grade-level or content-area planning meetings.					
5	3E1	As a staff we review and analyze state assessment data, including disaggregated data.					
6	3F1	I can readily access state assessment data for the students with whom I work.					
7	4A1	Classified staff members participate in the development of the school's strategic plan.					
8	4A3	The school strategic plan is used to guide school decision-making.					
9	4B1	School administrators believe that all students can do well in school.					
10	4B2	School administrators have high expectations of staff members.					
11	4C1	School administrators see student learning as the number-one priority for the school.					
12	4F1	School administrators acknowledge staff members for their accomplishments.					

REPRODUCIBLE

Question #	Trait	Question	Always True	Most Often True	Sometimes True	Never True	NA
13	4F3	School administrators encourage staff members to seek professional development to build their leadership capacities.					
14	4G1	School administrators ensure that classified staff members are given opportunities to communicate, plan, and work with one another.					
15	4G2	School administrators ensure that the time set aside for instructional staff collaboration is focused on improving student learning.					
16	4H1	School administrators work to resolve conflict between staff members.					
17	4H2	School administrators defuse negative situations before they get out of hand.					
18	4I1	School administrators are accessible to staff members.					
19	4I2	School administrators demonstrate integrity and fairness in their dealings with paraeducators.					
20	4I3	School administrators convey a sense of confidence in the knowledge and skills of our staff.					
21	4I4	School administrators acknowledge and value classified staff members as an important part of the school community.					
22	4J3	School administrators welcome innovative ideas.					
23	4L1	I am formally evaluated by my supervisor at least annually.					
24	5A2	The voices of all staff members are heard in strategic planning.					
25	5E2	Before strategic plans are made final, they are circulated to staff members for input.					
26	6A1	My professional development gives me deeper knowledge about the subject(s) I teach.					

REPRODUCIBLE

Question #	Trait	Question	Always True	Most Often True	Sometimes True	Never True	NA
27	6A2	My professional development gives me deeper knowledge about how to teach more effectively.					
28	6B3	The professional development provided by the school and the district aligns with how I am asked to work with students.					
29	6C1	Classified staff members work with teacher teams to improve student learning.					
30	6C3	School and district professional development for classified staff members is differentiated based on knowledge, skills, and experience levels.					
31	6C4	My professional development addresses both my individual goals and schoolwide goals.					
32	6E2	Schoolwide professional development has challenged me to think deeply about culture, race, and learning.					
33	6G1	The school provides adequate funding to meet my professional development needs.					
34	6H1	We are asked to evaluate all school-based professional development.					
35	7D1	I know which of the children I work with are at risk of not completing school.					
36	8B1	I feel safe at school.					
37	8B5	The building and grounds are well-maintained.					
38	8C1	I trust and feel trusted by school administrators and other staff members.					
39	8C2	Teachers behave respectfully toward classified staff members.					
40	8D1	I feel knowledgeable about how to work effectively with students, parents, and families from diverse backgrounds.					

REPRODUCIBLE

Question #	Trait	Question	Always True	Most Often True	Sometimes True	Never True	NA
41	8F1	The school discipline system is supportive of classified staff members.					
42	8F3	The school quickly identifies and provides appropriate interventions for the most troubled or violent students.					
43	8G1	School staff members have high expectations for appropriate student behavior.					
44	8G2	All staff members uniformly enforce the school behavior and discipline policies.					
45	8G4	School administrators are often visible outside of their offices.					
46	8H2	When school rules are broken, the consequences are appropriate.					
47	8H3	Discipline is fairly and consistently applied to all students.					
48	9A2	Families from all cultures feel welcome and comfortable at this school.					
49	9B3	Bilingual assistance is available to me when I talk with parents whose language I do not speak.					
50	9C2	School staff members behave respectfully toward parents and families.					

My primary duty is (check one):       Instructional       Noninstructional

Comments: \_\_\_\_\_

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**Thank you!**