

Learner Self-Assessment Form for Collaboration Skills Before, During, and After Collaboration

Use the following scale to reflect on your collaboration skills before, during, and after the collaborative task.

- 4—Consistently in ways that move the group forward
- 3—Often in ways that help the group
- 2—Sometimes, but needs reminders or gets the group off track at times; may take over the group so others don't have the opportunity to contribute
- 1— Needs work in order to productively contribute to the group (may feel shut down or uncomfortable contributing)

Criteria	Before	During	After
Displaying curiosity: Inquires and asks questions to clarify, connect, and generate ideas			
Listening: Actively hears, paraphrases, and summarizes others' ideas to deeply understand alternative or competing perspectives			
Contributing: Offers new, radical, and sometimes unpopular views			
Committing to work through conflict: Productively engages in and moves through conflict—does not avoid it or unnecessarily incite it for the sake of argument			
Consensus building: Finds ways to compromise—balancing practicality and orthodoxy—to provide innovative solutions			
Observing: Observes nonverbal and verbal words and actions to productively and honestly navigate dialogue, conflict, and conflicting ideas			
Focusing on strengths: Capitalizes on the strengths of individual group members; presumes positive intentions			
Focusing on goals: Positions the overall goal over an individual need to be right			
Knowing what to do when you don't know: Embraces uncertainty with questions and a commitment to pursue information and next steps			
Synthesizing: Explores and perseveres to synthesize large amounts of information or competing perspectives; blends ideas to co-create and innovate			
Sourcing: Discerns the reliability of information through interrogating sources—authors' perspectives, organizations, funding sources, and other potential areas of bias; assesses a source's reliability, its realistic potential, and competing and contradictory reports that counter the source's main argument			