

Figure 1.5: Sample Team Meeting Minutes

- After today's meeting, we are thinking about doing a variation of Val's social-emotional learning activity after the first quiz for the unit.
- We discussed how to deal with the shortened first-term grading period. We are thinking we should stay with the plan of giving the formative cumulative exam on the Monday after the grading period ends.
- We discussed ways to deal with properties of quadrilaterals rather than doing the lab. We are in favor of no longer doing the lab because it does not mirror the thought process we are trying to develop.
- We decided on partial credit for multiple-choice questions on tests and the formulas to use during all chapter 12 assessments.
- We decided to focus the formative assessment work in this unit on student communication and conjecturing with each other (Mathematical Practice 3).